



GROUP HOLD INFORMATION FOR SUMMER CAMP

Step 1: Gather all the details – which camp week you want to attend, how many girls, how many boys, online registration or using paper forms. For returning groups, we will start with the same number of boys/girls as your previous year's group hold, and we can increase the numbers as needed.

Step 2: Email this information to the Camp Office/Registrar at office@mycampk.com

Step 3: The Registrar will create a "Group Hold" for your group which will reserve boys and girls spots in your selected week of camp. You will get a "Group Hold ID," such as 23yourgroupname. As parents go through the online registration process, they will enter in this group hold id which will enable them to register only for your selected week of camp. This group hold id will give them access to the reserved spots.

Step 4: You will need to communicate the group hold id with the parents.

Step 5: April 1st is the deadline for the \$20 Early Bird Discount. Your parents must sign up their camper by this date to receive the discount. This is also the first date we will be checking in with you to see if you will be using all of your group holds.

Step 6: You will have until June 1st for parents to register and use your reserved group hold spots. After June 1, any unused reserved spots will help get other kids off the general waitlist.

